



HABIB UR REHMAN

28 OCTOBER 1994

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PROFILE

Dedicated and experienced travel and tourism professional with over 10 years of experience in the travel industry. Skilled in customer service, travel bookings, and agency operations. Adept at managing client relationships, organizing travel itineraries, and ensuring smooth operational workflow. Passionate about providing excellent travel experiences and leveraging computer skills to streamline daily tasks.

COURSES & SKILLS

Computer Courses
Travel Booking
Customer Service & Client Relations
Office Administration
Basic IT & Computer Applications

HOBBIES & INTERESTS

Cricket
Swimming
Computer Gaming

EDUCATION

MATRICULATION

St. Lawrence Grammar School, North Nazimabad

- Successfully completed secondary education with a strong foundation in science and mathematics.

INTERMEDIATE

Shipowners College

- Gained exposure to advanced computer applications and organizational skills.

EXPERIENCE

Master Travel and Tours Pvt Ltd - current

- Handling travel bookings, client consultations, and itinerary management.
- Coordinating with hotels, airlines, and transportation providers.
- Ensuring smooth operations and client satisfaction.

Al Ajwa Aviation Travel Agency - 2018

- Assisted clients with flight and travel arrangements.
- Managed documentation and bookings efficiently.

Rehan Travel and Tours - 2016

- Responsible for ticketing, customer queries, and travel planning.

Village Travel and Tours Pvt Ltd - 2012

- Provided customer service and supported daily operations of the travel agency.